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www.ShmulCorp.com

The Leasing Process

Visiting the Property

Learn the unique features, understand the needs, discuss the rental procedure and the rental market in the neighborhood



Sign the Agreements and Required Documents

Authorization to Rent and / or Management Agreement * including all county / state / federal required documents



Market the Property – Control Showings and Feedback

On-line engines, signpost, website, brochures, staging (if necessary), key box, Centralized Showing Service

Rental Application, Screening and Approval

Receive and process applications, issue credit and criminal reports, job verification and previous landlord interview. Landlord's approval



Lease Agreement

Issue lease agreement according to the approved rental application. Have the parties sign and get the checks

Prepare the Property for the New Tenants

According to the contingencies on the application and according to the lease agreement. Order cleaning services, pest control, check appliances and remove personal items



Final Meeting and Walkthrough

Management option*: gather manuals, insurance info, warranties, bank info, update the utility companies, insurance company, HOA/condo and update the management system

Tenants Move In – move in walkthrough



* Property management services are offered by Shmul Development Corporation Inc information can be found at www.PropertyManMD.com